



## **CDEMA COUNCIL'S AWARD**

### **NOMINATION INFORMATION**

The CDEMA Council's Award is the highest award of the Caribbean Disaster Emergency Management Agency (CDEMA) in recognition and honour of significant long-term efforts and contributions which have clearly influenced the advancement of Comprehensive Disaster Management in the CDEMA member states.

#### **Eligible Recipients**

Any individual, Agency, Institution or Association (including NGOs, CBOs, Private Sector entities) involved in disaster management in one or more of the CDEMA member states.

#### **Criteria for Award**

This prestigious award recognizes and honours an individual, organisation or other entity that invests time and resources to make positive changes by:

- Supporting or being responsible for the development of programs aligned to the priority areas of the CDM Strategy which fundamentally change the delivery of disaster management for the better;
- Motivating people or organisations to become actively involved in comprehensive disaster management;
- Working for long-term changes which have positive national and/or regional implications with regard to strengthening disaster resilience

**Nominations should provide details** of the priority area(s) of CDM Strategy under which the nominee merits the award. : Institutional Strengthening; Knowledge management; Sector mainstreaming; and Community Resilience. Cross-cutting themes of Gender, Climate Change or Information and Communication Technologies (ICTs) should also be considered.

#### **Award Presentation**

The inaugural Award will be presented to an individual, Agency/Institution/Association at the Closing Ceremony, Awards and Gala Dinner of the 9<sup>th</sup> Caribbean Conference on Comprehensive Disaster Management on Friday, December 4, 2015 at the Melia Resort, Nassau Bahamas.

#### **Method of Nomination**

No candidate may nominate himself/herself or his/her organisation. Nomination through the attached form must be completed and also supported by two letters of recommendation.

Nominations should provide details of specific areas of involvement and indicate the priority area(s) of the CDM Strategy under which the nominee merits the award. The priority areas of the CDM Strategy are: Institutional Strengthening; Knowledge Management; Sector Mainstreaming; and Community Resilience. Cross-cutting themes of Gender, Climate Change or Information and Communication Technologies (ICTs) should also be referenced.

Power-point presentations or other electronic illustrations of candidate's achievements may be submitted with application.

### **Submission of Nomination**

All applications are to be submitted via electronic mail (email). The address is [conferencecoordinator@cdema.org](mailto:conferencecoordinator@cdema.org) and the subject of the email must state - **2015 Awards Committee –CDEMA Council Award.**

Deadline for applications is **October 15 at 11:59p.m. (Barbados time)**

### **Selection Process**

The recipient will be selected by a panel of judges whose decision will be final.

### **Judging (Conflict of interest)**

- Judges will not be permitted to assess any submission where there is a conflict of interest
- Judges are required to declare their conflicts of interest as soon as the list of candidates is circulated.
- Alternate judges will be invited to assess submissions to ensure the integrity of the process.